

**Dartford Bridge Community Primary School  
FoDBCPS Meeting**

**Minutes of a Meeting of the FoDBCPS  
Held at the school on Tuesday 1<sup>st</sup> November 2016**

The meeting started at 18:30 by newly appointed Chair Annika Costin
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		<b>Action</b>
<b>1</b>	<b>Apologies for absence</b>	
	Apologies were received and accepted from Joanna King Vice Chair	
<b>2</b>	<b>Introduction By Annika</b>	
	Annika welcomed all attendees to the first PTA meeting since new appointments.	
<b>3</b>	<b>Job of the PTA going forward</b>	
	Chair explained that the PTA job was for the purpose of fundraising for the school and the children. A parent asked if we could ask if its was possible for a member of management staff to attend these meetings going forward, so they could express concerns that parents may have. Chair to ask the question to the management team and respond in next PTA meeting.	
<b>4</b>	<b>PTA Meeting Dates</b>	
	It was agreed that the PTA meetings would be held every 1 <sup>st</sup> and 3 <sup>rd</sup> Friday at coffee morning before the assembly and one meeting every quarter in the evening. First evening meeting will be held Tuesday 31 <sup>st</sup> January 2017 at 18:30 to be held at the school.	
<b>5</b>	<b>Disco Update</b>	
	Chair explained that the disco tickets for KS1 and KS2 were going really well. There were more tickets being printed and being sold in the morning before school and after school. Tickets were being sold at £2 and the children would get a packet of crisps and drink. Chair explained that we had enough members of staff to help with the disco.	
<b>6</b>	<b>Christmas Fair</b>	
	Date for the school Christmas fair will be happening on Friday 2 <sup>nd</sup> December starting after school at 3:15. Chair is asking for help from all parents. We are looking for private stalls to attend and will be asking the children and parents for donations.	
<b>7</b>	<b>Fundraising</b>	
	We have agreed with the management team that the PTA can have a board to keep all children and parents up to date on where all our funds are being used and what we are raising for. We have decided to have a counter up so we can see how close we are to getting the amount we need. .	

	<p><b>8            Communication</b></p> <p>The PTA will have a page on the schools website with all meeting dates, times and information. Parents will be able to send a direct message to the PTA on this page also.</p> <p>The PTA will also be communicating though the schools official Facebook page.</p>	
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The meeting closed at 20:00